



Traveler Program

1. GENERAL

- 1.1. This operating procedure (OP) establishes guidelines for the Traveler Program for Square Dance Minnesota, Inc. (SDM) and its associate organization (under its Federal group exemption) members.

2. REFERENCES

- 2.1. SDM OP 17-01, "Standards of Conduct," January 29, 2017.

3. SUPERSESION

- 3.1. SDM OP 15-01, "Traveler Program," February 3, 2015.

4. RESPONSIBILITIES AND PROCEDURES

4.1. General

SDM has established a Traveler Program for promoting square dancing within the State of Minnesota and nearby counties in North Dakota, South Dakota, Iowa, and Wisconsin.

4.2. Requirements

In order to receive a Traveler Program certificate and dangle you must dance (square or round) at organization dances or organization sponsored special events (but not your home organization):

- 4 different organizations located 50 miles or less (one way)
- 4 different organizations located 51 to 100 miles (one way)
- 4 different organizations located 101 to 150 miles (one way)
- 4 different organizations located 151 miles or more (one way)

Distance is determined by the location of your home organization. More distant organizations may be substituted to meet closer organization requirements.

Organizations do not have to be part of SDM or located in the United States, but should be no further than 300 miles (one way) from your home organization if not within the SDM area. Use SDM Form 12, "Mileage Chart" to determine the allowed distance.

There is no set time frame for completing the established requirements, that is, they can be met in one year, two years, or more.

4.3. Individual Responsibilities

Individuals may use SDM Form 011, "Traveler" or one of their own design (that includes the required information). Obtain the signature of an organization official or caller/cuer for each organization to be considered.

Submit your completed forms to the Marketing Director.

Individuals may receive additional traveler awards. All events must be after the date you completed the last award.

4.4. SDM Responsibilities

The Marketing Director will review the submitted forms to ensure that all requirements are met and prepare the appropriate certificate. The certificate and dangle will be presented at a SDM or associate organization event.

Maintain records that reflect the forms received, whether approved, and if approved when the award was presented.

5. OP MANAGEMENT

- 5.1. This OP may be amended by a majority vote of the board directors. The maintenance of this OP is the responsibility of the Marketing Director, who will answer questions and make any required changes.